



RĪGAS STRADIŅA
UNIVERSITĀTE

Translated from Latvian

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APPROVED

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of Rector of Rīga Stradiņš University

of 12 January 2016

Labour Protection Requirements for the Use of the Passenger Lift (with Automatic Doors)

No. 2 (DAI-2)

1. The Labour Protection Requirements is a regulatory document that determines labour protection measures and obligations which shall be observed during the labour process. Each person who uses the passenger lift with automatic doors shall be held responsible for the execution of the requirements specified in this document.
2. While using the passenger lift with automatic doors, the passengers shall be obliged to be aware of and observe the lift safety rules, instructions, regulatory documents, and instructions given by the employer or his or her authorized person.
 - 2.1. **It is forbidden:**
 - 2.1.1. to bring explosive, flammable and otherwise dangerous substances or objects into the lift cabin;
 - 2.1.2. to smoke and use an open fire;
 - 2.1.3. for pre-school age children to use the lift without the presence of adults;
 - 2.1.4. to leave the lift cabin arbitrarily, if it stops between floors;
 - 2.1.5. to get into the lift shaft;
 - 2.1.6. to use the lift in case of fire or lift damage.
3. While pushing a baby carriage in or out of the lift cabin, hold the child in your hands.
4. Should the lift cabin stop between floors, push the emergency call button. If the employees respond to your call, ask them to call the lift emergency service and notify them about the lift damage.
5. In case of fire, act in accordance with "Action Plan in the Case of Fire".
6. Provision of first aid in case of an accident:
 - 6.1. A medical kit with dressing materials shall be provided at workplaces for the provision of first medical aid;
 - 6.2. In case of an accident, act as follows:
 - 6.3. first, assess the potential danger faced by you and only than by the victim;
 - 6.4. eliminate the danger if necessary or possible (extinguish the flame, etc.);
 - 6.5. evacuate the victim to a safe area, if possible;
 - 6.6. maintain basic life functions of the victim (stop bleeding, perform artificial respiration, indirect heart massage, etc.);
 - 6.7. call emergency medical service by phone **9-112** (from the institution phone) or **112** (from your mobile phone), or instruct someone else to do it;
 - 6.8. take care of the victim for the period of time you spend with the victim until the arrival of emergency (talk to the victim, make sure the victim remains warm).
7. Should you detect a malfunction of the lift or any other dangerous (risk) factors that may endanger the safety and health of people, immediately notify your immediate superior or the Department of Infrastructure.
8. Do not use the lift until malfunctions are eliminated.
9. Employees may be held responsible for failure to comply with rules specified in this document according to the regulations of Rīga Stradiņš University and the existing legislation.